
ISA HOUSTON SECTION BYLAWS

ARTICLE 1: SECTION NAME AND JURISDICTION

Section 1: The name of the section is the International Society of Automation - Houston Section.

Section 2: The section was established on March 16, 1948.

Section 3: The section headquarters and jurisdiction will be in Houston, Texas, USA.

ARTICLE 2: PURPOSE

Section 1: These bylaws are the governing document for the activities of the section. The section is also governed by and subject to all policies set by the ISA Executive Board. The Section Board may set additional policies, provided they do not conflict with the Society.

Section 2: The section exists to further the mission, vision, and values of ISA by providing local activities and meetings for the discussion of subjects relating to the automation industry.

ARTICLE 3: MEMBERSHIP

Section 1: An ISA professional membership is a requirement for membership in the section. Only ISA professional members who have selected this section as primary shall be members of the section. We will welcome and accommodate any ISA member visiting our area.

ARTICLE 4: GOVERNANCE

Section 1: The section board shall consist of the following elected officers:

- President
- Treasurer
- Secretary
- Program Director
- Membership Director

Section 2: The board will also include a maximum of six (6) additional members. All positions on the board have voting rights. To reach a quorum, a majority of the board must be present. Proxy votes will not be accepted.

Section 3: A member of the board shall serve as Society delegate at District Council Meetings and the Council of Society Delegates meeting.

Section 4: The board shall:

- Supervise the affairs of and conduct the business of the section
- Ensure financial transactions comply with established financial policies and procedures

ARTICLE 5: NOMINATIONS AND ELECTIONS

The following process outlines the nomination and election process for board positions. All positions are

open to all members of the section. Membership is required for all positions.

- A nominating committee consisting of 3 shall be selected by the president and confirmed by the board.
- An open call for nominations will be made to section members.
- The nominating committee will prepare and share with the membership a list of candidates for each office and details on how to vote.
- On the published date of the vote, board members will be selected by a majority of vote of members present.

If at any time during the term of service a position becomes vacant, the president will appoint a replacement, to be approved by the board, to fulfill the time remaining before the next election. If the office of president becomes vacant, the board will elect a new president from those non-appointed board members to serve until the next election.

ARTICLE 6: COMMITTEES

Committees may be appointed by the board. All committee actions, programs, and financial transactions are at the discretion of the board.

ARTICLE 7: BYLAWS AMENDMENTS

Amendments to these bylaws must first be approved by the board. Upon approval, the board will notify the membership of the changes. If the board receives no objections to the changes within 30 days, the amendment is adopted, and the revised version is sent to ISA Headquarters.

ARTICLE 8: DISSOLUTION

ISA may dissolve a section at any time. If current section officers decide the section needs to voluntarily dissolve, they must put the motion to a vote of the members. An affirmative vote of two thirds of the members is required. A lack of vote is considered affirmative. At any time and for any reason, if dissolution is actioned, all remaining funds will be allocated to ISA.

(Adopted March 6, 1974)
(Revised July & October, 1980)
(Revised October, 1984)
(Revised December, 1988)
(Revised May 6, 1992)
(Revised August 21, 1998)
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(Revised September 4, 2013)
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