

	Expo & Chili Cook Off	March 3, 3021
FUNCTIONZ	COVID-19 Policy & Procedure	Version 2.0

Purpose and Overview

The purpose of this document is to address how International Society of Automation Houston Section (ISA HS) will conduct in-person Expo & Chili Cook Off amidst the coronavirus pandemic.

This document has been prepared after careful review of what is currently known about the coronavirus disease 2019 (COVID-19) from governmental agencies, including the Centers for Disease Control and Prevention (CDC), and Texas State Governor Greg Abbotts approach to reopening Texas.

Additionally, we have consulted with key business partners and vendors so that we can provide a safe and healthy environment for anyone entering our event. This document includes the measures we are actively taking to mitigate the spread of coronavirus (COVID-19).

This document is subject to change as investigations learn more about the ongoing COVID-19 and are subject to the introduction of additional governmental guidelines.

Scope

The ISA HS Expo & Chili Cook Off must implement a COVID-19 policy per the CDC guidelines for events. This policy applies to all our board, members, students, attendees, volunteers, and other visitors to November 4, Expo & Chili Cook Off. It addresses how we will conduct our event within our current rented space, which is located within a large warehouse with two garage doors that open on each end for ventilation.

In addition to governmental guidelines, the measures that have been put in place by the Houston Section Expo & Chili Cook Off Committee & Board.

ISA HS Response

By following the CDC interim guidance for non-healthcare settings, we can maintain a healthy facility and meet the goal of preventing and slowing the spread of COVID-19. We continue to monitor federal, state, and local public health communications about COVID-19 regulations, guidance, and recommendations and ensure that our students and instructors have access to that information. We will take into account the level of

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disease transmission in our local community and revise our business response plans as needed.

Participants for the Expo & Chili Cook Off

High-risk individuals need to evaluate their participation at large events, those individuals including:

- People 65 years or older.
- People with medical issues, such as heart disease, diabetes, cancer, or a weakened immune system.
- Anyone who lives with or has had known close contact with a person who is lab confirmed to have COVID-19.
- Anyone who has experienced any COVID-19 symptoms in the 2 weeks prior to the start of event, whether you have positive COVID-19 test or not.

Event Controls

Some of the control measures we have implemented to eliminate or reduce potential exposures include the following:

- Limiting size of the event this year to an exclusive group to allow more space for social distancing, at this time event can be at 75% occupancy which is 900 people
- Every booth will be configured in the warehouse to facilitate distancing.
- Sponsors will be limited to a certain number of employees (10 max) to manage and run each booth.
- ISA Expo & CCO Committee will have Social Distancing Managers to monitor event.
- Requiring everyone to follow recommended distancing practices.
- Wearing face coverings is mandatory upon arrival and then is voluntary while in the facility.
- Promoting and monitoring healthy hygiene practices.
- Providing sanitation stations and additional trash bins.
- All beverages will be canned, bottled pre-packaged for participants.

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- All Chili Cook Off Teams will have gloves & mask for serving, new bowls and utensils for each participant. No open condiments are allowed this year. It must be prepackaged, example prepackaged corn chips, jalapeno, sour cream, etc.
- Each booth that is serving chili, desserts or any other type of food will have a shield card to in place to protect everyone. Chili, food & desserts must always be covered unless serving.
- All booths will supply their own hand sanitizers or wipes & must be visible.
- Increase cleaning personnel at event to disinfect frequently touched objects and surfaces.
- Maintaining adequate supplies in the facility, including hand sanitizer, tissues, face coverings, and gloves will be available for cook off teams upon request.
- Signage to encourage safety and distancing will be on display.
- A safe serve training video will be required for review for all sponsors, vendors, cooking teams and volunteers to ensure health and safety protocols. We will set up a 3 different zoom training calls that will be 30 minutes each, someone form your organization must attend this training before the event occurs.

The ISA HS Expo & Chili Cook Off Committee has reviewed CDC COVID-19 large community events guidelines and Office of the Texas Governor Greg Abbott opening for additional information on how best to protect participants from potential exposure. Our plans consider that attendees may be able to [spread COVID-19](#) even if they do not show symptoms.

Screening & sanitation checks

All participants for the Expo & Chili Cook Off will be required to do a screening upon arrival in which your temperature will be taken and you will need to sanitize your hands upon arrival. ISA will provide sanitation stations & may use social distancing controls/ guidelines to ensure we are clean and safe as possible.

Suspected or confirmed COVID-19 infection

- Participants who appear to have [symptoms](#) upon arrival at the ISA HS Expo & Chili Cook off will not be allowed to enter. Anyone who becomes sick during the event will be asked to leave.

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- ISA will implement a procedure in place for the safe transport of an individual who becomes sick while at training.
- ISA will perform enhanced cleaning and disinfection after persons suspected/confirmed to have COVID-19 have been in the facility by following the [CDC cleaning and disinfection recommendations](#).

Resources

<https://www.cdc.gov/coronavirus/2019-nCoV/>

<https://www.cdc.gov/coronavirus/2019-ncov/community/large-events/mass-gatherings-ready-for-covid-19.html>

<https://gov.texas.gov/news/post/governor-abbott-announces-phase-iii-to-open-texas2>

<http://www.gov.texas.gov/opentexas>

<https://houstonemergency.org/covid19>

<https://www.iwgplc.com/OurResponseToCovid19>